***JOB APPLICATION FORM***

(Passport Size Photo)

***POSITION APPLIED FOR***

* ***Personal Information:***

Name: Father’s Name:

Parmanent Address:

Phone No: Office:

Mobile: Age:

Email Address: Passport No:

Marital Status:

Qualification:

Present Employer: Current Position:

Experience in position being applied for:

Total Experience: Notice Period (Duration):

Willing to serve to anywhere in: Yes No

* ***Position Information*:**

Position Applied: Working Hours: Full Time Part Time

Date Available: Desired Day:

Have you been convicted to a felony? Yes No If yes, please explain

* ***Availability:***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| From: | 1:00 PM | 1:00 PM | 1:00 PM | 1:00 PM | 1:00 PM | 1:00 PM | 1:00 PM |
| To: | 9:00 PM | 9:00 PM | 9:00 PM | 9:00 PM | 9:00 PM | 9:00 PM | 9:00 PM |

* ***Educational Qualification:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Degree | Institution | Major Subject |  | Passing Year |
| Master |  |  |  |  |
| Graduation |  |  |  |  |
| Professional |  |  |  |  |
| Other |  |  |  |  |

* ***Employment History:***

**Company-**1 Start Date:

Mailing Address: City: State:

Supervisor: Phone Number: Responsibilities:

Reason for leaving (specific):

May we contact this employer? Yes No

**Company-2** Start Date:

Mailing Address: City: State:

Supervisor: Phone Number: Responsibilities:

Reason for leaving (specific):

May we contact this employer? Yes No

* ***Major Skills:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ms Office | AUTOCAD | Adobe Illustrator | Adobe Photoshop | Rendering Pro |
|  |  |  |  |  |

* ***Driving Experience:***

|  |  |  |  |
| --- | --- | --- | --- |
|  | Type of Equipment | No. of Years | States you have been drives in |
| Tractor |  |  |  |
| Truck |  |  |  |
| Trailer |  |  |  |
| Truck |  |  |  |
| Bus | School Bus Type C | 6 years |  |
|  |  |  |  |
|  |  |  |  |

* ***Reference:***

|  |  |  |
| --- | --- | --- |
| Name | Address/City | Phone Number |
|  |  |  |
|  |  |  |
|  |  |  |

Signature: Date: